



Republic of the Philippines
NATIONAL POLICE COMMISSION
**PHILIPPINE NATIONAL POLICE
FORENSIC GROUP**
Camp BGen Rafael T Crame, Quezon City



INVITATION TO BID

1. **THE PNP FORENSIC GROUP (PNP FG)** through Approved General Appropriation Act FY 2023 (Maintenance and Other Operating Expenses) for the month of October-December 2023 applies the following amount being the Approved Budget for the Contract (ABC) as follows:

ITB NUMBER	ITEMS	TOTAL ABC (Php)
92-2023	Office Supplies Expenses	Php 1,934,620.00
93-2023	Office Supplies Expenses	370,100.00
94-2023	Food Supplies Expenses	300,000.00
95-2023	Medical/Laboratory Supplies Expenses	2,400,000.00
96-2023	Other Supplies and Materials Expenses	2,173,025.32
97-2023	Other Supplies and Materials Expenses	629,900.00
98-2023	Repair and Maint-IT Equipment & Software	450,000.00

2. The PNP FG now invites bids for the above Procurement Project. Delivery of the Goods/performance services is required to be delivered within thirty (30) calendar days from receipt of notice to proceed. Bidders should have completed within three (3) years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders). Bids received in excess of the ABC shall be automatically rejected at bid opening.
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.
4. Prospective Bidders may obtain further information from PNPFG and inspect the Bidding Documents at the address given below during 8:00 AM to 5:00 PM.
5. A complete set of Bidding Documents may be acquired by interested bidders on **September 22, 2023 to October 4, 2023** from the given address and websites below and upon payment of applicable fee for the Bidding Documents, pursuant to latest Guidelines issued by the GPPB. It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, provided that bidders shall pay the applicable fee for the Bidding Documents on or before the submission of their bids. The Procuring Entity shall allow the bidder to present its proof of payment for the fees as part of the its bid documents.
6. The PNP FG-BAC will hold a Pre Bid Conference on September 22, 2023 (Friday) at 2:00 PM at PNP Forensic Group, New Conference Room, Camp BGen Rafael T Crame,



and Quezon City and/or through Video Conferencing, which shall be open to prospective bidders.

7. Bids must be duly received by the FG BAC Secretariat through manual submission at the office address indicated below on or before October 4, 2023 at 2:00 PM. Late bids shall not be accepted.
8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 14.
9. Bid opening shall be on **October 4, 2023** at exactly 2:00 PM at the **PNP Forensic Group, New Conference Room, Camp BGen Rafael T Crame, Quezon City**. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.
10. The Philippine National Police Forensic Group reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract any time prior to contract award in accordance with Section 35.6 and 41 of the 2016 Revised IRR of RA 9184, without thereby incurring any liability to the affected bidder or bidders.
11. For further information, please refer to:

Name of Office	: Philippine National Police Forensic Group Bids and Awards Committee
Address	: c/o FG BAC Secretariat, 4 th Floor PNP Forensic Group Camp BGen Rafael T Crame, Quezon City
Telephone Number	: (02) 8537-4500 local 7499
Website	: www.pnp.gov.ph/www.fg.pnp.gov.ph

12. You may visit the PNP FG website to download the Bidding Documents.

Date Issued: September 15, 2023


RUEL M VACARO
Police Colonel
Vice-Chairperson, PNP FG BAC

